



College of Saint Mary strives to create a safe, inclusive educational environment where every person's worth and dignity is valued and nurtured. Applicants representing diverse backgrounds and experiences are highly encouraged to apply.

Clinical Recruiter, Physician Assistant Program

Are you an energetic and caring professional looking to join excellent staff and faculty dedication to health professions education? If so, this may be the position for you. This position will develop new partnerships with clinical systems, sites and preceptors to provide for the educational needs of Physician Assistant, Physical Therapy and Occupational Therapy students. This position works in collaboration with the Clinical Coordinator, program faculty, and program directors to build, maintain, develop and expand clinical partnerships.

Our Ideal Candidate Is Someone Who:

- Wants to join an excellent team dedicated to clinical recruitment, student clinical placement, and meticulous data collection and management.
- Possesses excellent written and verbal communication skills and has strong organizational, problem resolution, and barrier removal skills.
- Enjoys creating new relationships with partners through communication in a wide variety of ways.

Our Ideal Candidate's Education and Experience:

- Bachelor's degree required, Master's degree preferred.
- Work experience in relationship development or management.
- Familiarity with clinical practice

This Position Is Responsible For:

- Research, communication and relationship development relating to clinical partners providing education for students in Physician Assistant, Physical Therapy and Occupational Therapy
- Collect, organize, and process data related to clinical partners, sites or systems
- Ensure proper documentation procedures regarding contracts and agreements.
- Assist with assurance of student, site, and preceptor compliance with requirements.

Why You Want to Be on This Team:

- You would be a part of a Mission-centered team, who work together to serve our community.
- You would enjoy full-time benefits including health insurance, paid time off, tuition remission programs, 403(b) with employer match, employee wellness time, and more!
- CSM is committed to supporting the work-life balance of its faculty and staff.

Application:

CSM is committed to building a diverse educational environment. During the application process, please be prepared to upload a letter of application, current resume, and current contact information for three professional references.

Please apply using the following link: [Clinical Recruiter, PA Program](#)

College of Saint Mary is a Catholic university providing access to education for women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, sexual orientation, gender identity, pregnancy, age, national origin, disability, veteran status, marital status or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.